

# Hustisford School District

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**District Office**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-8109

**Jr./Sr. High School**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-3261

**John Hustis Elementary**

600 S. Hustis. St · P.O. Box 386  
Hustisford, WI 53034  
(920) 349-3228

**Heather Cramer**

District Administrator

**Clint Bushey**

Principal

**Heather Cramer**

Principal

**Jessica Holtz**

Director Financial Services

**Dena Serwe**

Director of Special Education

## **Business and Finance Committee Meeting Minutes of Tuesday, August 1, 2023**

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, August 1, 2023, at 5:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Jamie Kulkee, Member; Heather Cramer, District Administrator; Steve Weinheimer, Chair; and Jessica Holtz, Director of Finance.

### New Business:

- Budget Update—Mrs. Holtz provided information on the ending of the school year. The district audit will take place in August. We are awaiting tax payments at this time.
- 23-24 Budget Information—The budget has been updated to include the potential of a new elementary teacher in case numbers continue to increase. Also, about \$31,000 will need to be budgeted for the upcoming budget due to the new boilers and the ESSER funds not quite covering it.
- Staffing Updates—Still looking for a HS SPED assistant. New administrative assistant started. New custodian is on board. SL will be covered by Mrs. Kreitzman until a person is secured. The district has not had any applicants.
- Capital Improvement Document Review—This document will be reviewed at the special board meeting on August 7.
- Building Updates and Planning—The buildings are nearing completion for summer cleaning and really looking great. There are some projects left to complete outside. The committee began thinking about next steps in updates for buildings. The boilers will be the big project for the upcoming year.
- Athletic Budgets—Mr. Falkenthal asked for money to be put into the budget for new uniforms. The committee asked Mrs. Holtz to work with Mr. Falkenthal to create a rotation document of when new uniforms will be needed.
- Food Service Audit—We were selected for audit for 2023-2024.